

A meeting of the **CABINET** will be held in **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 17 MAY 2007** at **11:30 AM** and you are requested to attend for the transaction of the following business:-

## **APOLOGIES**

  
**Contact**  
**(01480)**

**1. MINUTES** (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting held on 26<sup>th</sup> April 2007.

**Mrs H J Taylor**  
**388008**

**2. MEMBERS' INTERESTS**

To receive Members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see notes 1 and 2 below.

**3. APPOINTMENT OF EXECUTIVE COUNCILLORS**

To appoint Members to hold responsibility for executive powers and duties determined by the Leader.

The following portfolios were approved by the Cabinet in May 2006-

- ◆ Finance;
- ◆ Planning Strategy;
- ◆ Environment and Transport;
- ◆ Leisure;
- ◆ Resources and Policy;
- ◆ Housing and Public Health; and
- ◆ Headquarters and Information Technology
- ◆ Operations

Those Members appointed as Executive Councillors for Planning Strategy and Resources and Policy were also appointed ex-officio Members respectively of the Development Control Panel and Licensing and Protection Panel/Licensing Committee.

The Leader was appointed ex-officio Member of the Employment Panel.

#### **4. LEISURE CENTRE MANAGEMENT COMMITTEES**

To appoint Members to serve on the following Leisure Centre Management Committees-

- ◆ Huntingdon Leisure Centre Management Committee (6)
- ◆ St Neots Leisure Centre Management Committee (5)
- ◆ St Ivo Leisure Centre Management Committee (6)
- ◆ Ramsey Leisure Centre Management Committee (5)
- ◆ Sawtry Leisure Centre Management Committee (5)

*The Local Government Act, 2000 requires the appointment of a minimum of one Cabinet Member to Leisure Centre Management Committees. Any non-Cabinet Members appointed are required to represent wards within the catchment area of the relevant Centre. The political balance requirements do not apply.*

#### **5. COUNTRYSIDE JOINT GROUP**

To appoint four Members to serve on the Countryside Joint Group.

#### **6. HUNTINGDONSHIRE ENVIRONMENT AND TRANSPORT AREA JOINT COMMITTEE**

To appoint six Members to serve on the Huntingdonshire Environment and Transport Area Joint Committee.

*The 2000 Act requires the appointment of a minimum of one Cabinet Member to the Joint Committee. Other Members may be appointed to the Joint Committee but the political balance requirements do not apply.*

**7. CUSTOMER FIRST AND ACCOMMODATION ADVISORY GROUP**

To appoint seven Members to serve on the Advisory Group.

A Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. Those whose terms of reference are merely advisory non-Cabinet Members. Proportionality requirements do not apply to any Sub-Groups or Committees to which the Cabinet may appoint.

**8. MEMBERS' ADVISORY GROUP FOR PUBLIC CONVENIENCES**

To appoint four Members to serve on the Advisory Group.

**9. DEVELOPMENT PLAN POLICY ADVISORY GROUP.**

To appoint seven members to serve on the Development Plan Policy Advisory Group.

**10. SAFETY ADVISORY GROUP**

To appoint five Members to serve on the Advisory Group.

**11. ENVIRONMENT STRATEGY WORKING GROUP**

To appoint six members to serve on the Working Group.

**12. MEMBERS' CAR PARKING WORKING GROUP**

To appoint seven members to the Working Group.

**13. MEDIUM TERM PLAN - REQUESTS FOR THE RELEASE OF FUNDS.** (Pages 5 - 22)

By way of a report by the Head of Financial Services to consider requests for the release of funding for various projects.

**S Couper  
388103**

**14. QUARTERLY SUMMARY OF DEBTS WRITTEN OFF** (Pages 23 - 24)

To note a summary by the Head of Financial Services of debts written-off during the quarter ended 31st March 2007.

**Mrs J Barber  
388105**

**15. RIVERSIDE MOORINGS - – ENFORCEMENT OF SHORT STAY MOORING RULES** (Pages 25 - 26)

To consider a report by the Head of Operations seeking approval to enter into an agreement with the Environment Agency for the Agency's river inspectors to take action when necessary to ensure that craft using the councils short stay moorings do not overstay the time periods allowed.

**R Ward  
388635**

**16. RECYCLING IN CAMBRIDGESHIRE AND PETERBOROUGH WASTE PARTNERSHIP - BUSINESS RESOURCE EFFICIENCY.** (Pages 27 - 28)

To receive a report by the Head of Operations regarding the funding of waste initiatives by RECAP (Recycling Cambridge and Peterborough) Waste Partnership aimed at increasing the level of recycling undertaken by businesses in the partnership area.

**R Ward  
388635**

**17. ENVIRONMENT STRATEGY - CONSULTATION DRAFT** (Pages 29 - 30)

With the assistance of a report by the Head of Technical Services to consider the contents of the second draft of the Environment Strategy for Huntingdonshire.  
*( a copy of the Strategy will be sent out under separate cover)*

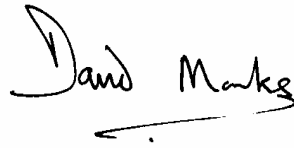
**R Preston  
388340**

**18. RISK REGISTER** (Pages 31 - 42)

To consider a report by the Audit and Risk Manager.

**D Harwood  
388115**

Dated this 9 day of May 2007



Chief Executive

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
  
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntsdc.gov.uk /e-mail: if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

*Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).*

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.**

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.*